



Opportunity closing date:
Friday, 10 November, 2017
Opportunity type:
Employment

The Southern African Development Community Groundwater Management Institute (SADC-GMI), a subsidiary of the SADC Secretariat structure was recently established as a regional center of excellence on groundwater hosted by the University of the Free State in Bloemfontein, South Africa on behalf of and under the strategic guidance of the SADC Secretariat, Directorate of Infrastructure and Services – Water Division, in Gaborone, Botswana.

SADC-GMI (www.sadc-gmi.org) based in Bloemfontein South Africa, has an existing vacancy available:

Monitoring and Evaluation Consultant (15 Months contract)

The Monitoring and Evaluation (M&E) Consultant will be responsible for the monitoring and reporting of SADC-GMI activities through the development and tracking of the results framework. S/he will report directly to the Executive Director of SADC-GMI.

Key responsibilities of this position include:

- Supporting the Executive Director of the SADC-GMI with the day-to-day monitoring and evaluation (M&E) of activities as contained in the Results Framework of the Sustainable Groundwater Management in SADC Member States project supported by the World Bank
- Ensuring that the M&E framework is aligned to the Results Framework and indicators of the GEF-5 focal area for International Waters, the CIWA multi-donor Trust-fund, and the World Bank's core indicators
- Supporting the SADC-GMI Director in organising the multi-stakeholder mid-term review and preparation of the completion report upon project closure
- Assisting the Senior Groundwater Specialist in the collection, assessment and integration of the available deliverables of the predecessor Groundwater Drought Management Programme (GDMP) (includes research reports and data, mapping, communication materials, website, and groundwater monitoring tools and IT-equipment) into the SADC-GMI activities
- In liaison with the Senior Groundwater Specialist, and Communications and Knowledge Management Specialist, support the setting up and implementation of an Information and Communication Technologies system for knowledge sharing platform to build an integrated data management system interlinked with a GIS platform and the project websites; involving storing, connecting and collecting information from various regional and global groundwater initiatives and data sources (e.g. hydrogeological vulnerability maps, etc)



Contact
Details

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The ideal **Monitoring and Evaluation Consultant** must meet the following criteria:

- At least a degree level qualification with majors in monitoring & evaluation, project management or related disciplines with key qualifications in these relevant fields
- At least 10 years of working experience in related fields performing core functions in monitoring and evaluation using various methods ICT applications;
- Previous working experience in the water sector within sub-Saharan Africa and particularly in the SADC region is an asset
- Demonstrated knowledge or ability to work on the development and sharing of project results on computer based systems and learning platforms is an asset
- Excellent computer skills, including MS office programs (MS Access/Excel/Project)
- Knowledge of specific Monitoring & Evaluation software applications is an advantage
- Excellent knowledge of English (writing, reading and speaking)
- Fluency in the other SADC Languages (French, or Portuguese) is desirable
- A technical expert with proven proficiency of Monitoring and Evaluation systems within the international development environment
- Ability to interact effectively with and represent the organization to a wide range of clients and stake holders in multiple organizations and cultures

Applications are invited from SA citizens, permanent residents and those with valid work/resident permits for South Africa.

*View the full job descriptions and application instructions on the Vacancies page at www.actionappointments.co.za and email your application by **Friday 10th November 2017** to tracy@actionappointments.co.za*